



EXHIBIT HALL INFORMATION SHEET

The Adams County Regional Park Complex
 9755 Henderson Road
 Brighton, CO 80601
 (Phone) 303.637.8000
 (Fax) 303.637.8015
 email: relliott@co.adams.co.us

<u>SIZE:</u>	20,000 square feet; north end approx. 3,200 square feet (at additional charge).												
<u>SEATING CAPACITY:</u>	1,200 sit-down dinner; 1,000 dinner/dance 150 10x10 booth spaces												
<u>DAMAGE DEPOSIT:</u>	Private Party 0-300 people \$300.00 301-600 people \$500.00 601-1000 people \$700.00												
<u>SECURITY (PER HOUR):</u>	\$40.00 per hour per officer Requirements determined by Adams County Sheriff's Office.												
<u>RENTAL FEE:</u>	<table border="0" style="width: 100%;"> <tr> <td style="padding-left: 20px;">2009 Commercial Rate:</td> <td style="text-align: right;">\$1315.00</td> </tr> <tr> <td colspan="2" style="padding-top: 10px;">2009 Non-Profit Rates:</td> </tr> <tr> <td style="padding-left: 20px;">High demand Adult Non-Profit (Fri-Sun)</td> <td style="text-align: right; vertical-align: bottom;">\$740.00</td> </tr> <tr> <td style="padding-left: 20px;">Low demand Adult Non-Profit (Mon-Thurs)</td> <td style="text-align: right; vertical-align: bottom;">\$385.00</td> </tr> <tr> <td style="padding-left: 20px;">High demand Youth Non-Profit (Fri-Sun)</td> <td style="text-align: right; vertical-align: bottom;">\$615.00</td> </tr> <tr> <td style="padding-left: 20px;">Low Demand Youth Non-Profit (Mon-Thurs)</td> <td style="text-align: right; vertical-align: bottom;">\$230.00</td> </tr> </table>	2009 Commercial Rate:	\$1315.00	2009 Non-Profit Rates:		High demand Adult Non-Profit (Fri-Sun)	\$740.00	Low demand Adult Non-Profit (Mon-Thurs)	\$385.00	High demand Youth Non-Profit (Fri-Sun)	\$615.00	Low Demand Youth Non-Profit (Mon-Thurs)	\$230.00
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***To qualify for a non-profit rate you must be classified as a non-profit agency and at least 80% of your members must reside in Adams County.**

RENTAL FEE INCLUDES:

1. 160 tables; 550 plastic chairs.
2. The hours included in the rental fee are from 7 a.m. until 11 p.m. with one hour designated for clean up until 12 a.m.
3. Ordinary power, ordinary lighting, heat and/or air conditioning.
4. P.A. system.
5. 30' x 40' stage.
6. Table/chair set up notification according to signed contract.
7. Breakdown of tables and chairs.
8. Sweeping and mopping the floors.
9. One maintenance man on duty to open and lock the building and handle problems with plumbing, heating/air conditioning emergencies.

ADDITIONAL FEES:

1. Kitchenette including microwave, refrigerator, service counter and sink @ \$75.00 fee.
2. Day before set up @ \$150.00 (based on availability).

TENANT'S RESPONSIBILITIES:

1. Tenant is required to remove all decorations immediately following event.
2. All decorations must be provided by tenant – Adams County does not supply decorations or linens.
3. All trash must be placed in the proper containers. Failure to comply with this responsibility will result in Parks personnel doing the labor and the tenant shall be billed at an hourly rate per person for labor and equipment.
4. Tenant will check with a Parks staff person to sign in for the building being rented. At this time a list will be made of all present damages. All damages occurring during the tenant's lease will be billed to the tenant.
5. If tenant fails to provide the Parks office with a written diagram of the arena arrangements one-week in advance, the tenant will be responsible for their own set-up.

LIQUOR POLICY:

When using any of the buildings at the Adams County Regional Park you must use the designated Adams County Regional Park liquor concessionaire. This concessionaire holds the liquor license for the Regional Park Complex. Failure to use county's designated liquor concessionaire will result in immediate termination of contract and event.

Serving liquor in the parking lots or bringing it in from an outside source in conjunction with using the liquor concessionaire could result in the following, depending on the severity of the violation.

1. Termination of contract and event.
2. Losing all or a portion of the damage deposit.
3. Inability to reserve the Adams County Regional Park for future events.

The Sheriff's Deputy assigned to the event will assess the violations to the liquor policy, however the Adams County Regional Park Administration will make the final determination on what action will be taken as a result in violating the liquor policy.

All alcoholic beverages must be purchased from Roger Russomanno d/b/a L&R Concessions Inc. at 303.455.2946. Tenant is responsible for making all bar arrangements.